

**Chief Executives' Group – North Yorkshire and York
12 September 2013 at County Hall, Northallerton
Minutes and action points**

1	Present and apologies	Action																																																
	<p>Present:</p> <table><tr><td>Richard Flinton</td><td>North Yorkshire County Council (chair)</td></tr><tr><td>Jim Dillon</td><td>Scarborough Borough Council</td></tr><tr><td>Wallace Sampson</td><td>Harrogate Borough Council</td></tr><tr><td>Dave Jones</td><td>North Yorkshire Police</td></tr><tr><td>Tony Clark</td><td>Richmondshire District Council</td></tr><tr><td>Nigel Hutchinson</td><td>North Yorkshire Fire and Rescue</td></tr><tr><td>Jon Carling</td><td>North Yorkshire and York Forum</td></tr><tr><td>David Butterworth</td><td>Yorkshire Dales National Park Authority (also on behalf of Andy Wilson)</td></tr><tr><td>Paul Ellis</td><td>Craven District Council (on behalf of Paul Shevlin)</td></tr><tr><td>Phil Morton</td><td>Hambleton District Council</td></tr></table> <p>In attendance:</p> <table><tr><td>Jonathan Phillips</td><td>Independent Chair of North Yorkshire Safeguarding Adults Board</td></tr><tr><td>Sally Anderson</td><td>North Yorkshire County Council</td></tr><tr><td>Dallas Frank</td><td>North Yorkshire County Council</td></tr><tr><td>Dr Lincoln Sargeant</td><td>North Yorkshire County Council</td></tr><tr><td>James Farrar</td><td>York, North Yorkshire and East Riding LEP</td></tr><tr><td>Neil Irving</td><td>North Yorkshire County Council</td></tr><tr><td>Deborah Hugill</td><td>North Yorkshire County Council (secretariat)</td></tr></table> <p>Apologies:</p> <table><tr><td>Janet Waggott</td><td>Ryedale District Council</td></tr><tr><td>Kersten England</td><td>City of York Council</td></tr><tr><td>Amanda Bloor</td><td>NHS Harrogate and Rural District CCG</td></tr><tr><td>Paul Shevlin</td><td>Craven District Council</td></tr><tr><td>Andy Wilson</td><td>North York Moors National Park Authority</td></tr><tr><td>Martin Connor</td><td>Selby District Council</td></tr><tr><td>Len Cruddas</td><td>Leeds, York and North Yorkshire Chamber of Commerce</td></tr></table> <p>Dave Jones was welcomed to his first meeting.</p>	Richard Flinton	North Yorkshire County Council (chair)	Jim Dillon	Scarborough Borough Council	Wallace Sampson	Harrogate Borough Council	Dave Jones	North Yorkshire Police	Tony Clark	Richmondshire District Council	Nigel Hutchinson	North Yorkshire Fire and Rescue	Jon Carling	North Yorkshire and York Forum	David Butterworth	Yorkshire Dales National Park Authority (also on behalf of Andy Wilson)	Paul Ellis	Craven District Council (on behalf of Paul Shevlin)	Phil Morton	Hambleton District Council	Jonathan Phillips	Independent Chair of North Yorkshire Safeguarding Adults Board	Sally Anderson	North Yorkshire County Council	Dallas Frank	North Yorkshire County Council	Dr Lincoln Sargeant	North Yorkshire County Council	James Farrar	York, North Yorkshire and East Riding LEP	Neil Irving	North Yorkshire County Council	Deborah Hugill	North Yorkshire County Council (secretariat)	Janet Waggott	Ryedale District Council	Kersten England	City of York Council	Amanda Bloor	NHS Harrogate and Rural District CCG	Paul Shevlin	Craven District Council	Andy Wilson	North York Moors National Park Authority	Martin Connor	Selby District Council	Len Cruddas	Leeds, York and North Yorkshire Chamber of Commerce	
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2	Minutes of last meeting – 14 February 2013	Action																																																
	The minutes of the last meeting were agreed as a true record.																																																	
3	Matters arising	Action																																																
	Tour de France - David Butterworth asked if there were any update on the possible additional cycle race. This question will be raised at a forthcoming meeting.	RF																																																

4	Community plan updates	Action
	<p>a) i) Safeguarding children and young people at risk of significant harm Dallas Frank presented a report detailing progress in this area. Specific partnership issues identified were the increasing number of referrals, supporting area liaison groups to work more collaboratively and sexual exploitation. It was clarified that emotional neglect, if significant enough, would trigger a child protection plan being put in place.</p> <p>The issue of welfare benefit changes and austerity in general and its impact was discussed, as were the opportunities for the North Yorkshire and York safeguarding boards to work more closely together.</p> <p>a) ii) Safeguarding and protecting adults at risk of serious harm Jonathan Phillips highlighted a number of issues from the report. The Francis Report on the issues in Mid Staffordshire and the response to Winterbourne View Hospital have raised awareness in the sector and it is important that organisations feel they are able to challenge each other to ensure improvement. The need to use all available channels, including District Councils, to raise awareness was emphasised. The impact of welfare reforms was also highlighted and the board has asked NHS colleagues to look at their data for indicators which could inform discussion on this topic.</p> <p>A priority for the board is to engage better with people using relevant services. An increase in safeguarding referrals is thought to be due to better awareness but this will be monitored.</p> <p>There was a discussion about the need to protect vulnerable people who may fall out of the scope of the board, dealing with minor cases earlier to reduce the likelihood of escalation. It was agreed that awareness raising was a vital part of this work and that this should include making it clear to people what ‘vulnerable’ means in this context. It was also noted that risk of harm and mental capacity are important elements in any decisions about vulnerable people.</p> <p>b) Building capacity within communities Neil Irving presented a report on the variety of activities which are currently in place and asked the group to consider the shared priorities and the challenges of working together and whether it was possible to replace temporary funding.</p> <p>There was a discussion about the need to work more closely and in a new way with the voluntary and community sector on a number of issues. It was agreed that there was a need to avoid seeing this purely as a way of saving money and that there needed to be effective support for the sector. It was noted that more could be achieved within the sector if there was a joined up approach to commissioning, for example within community transport.</p> <p>c) i) Working jointly to reduce health inequalities Dr Lincoln Sargeant presented a report on progress and the services commissioned by North Yorkshire County Council to contribute to the achievement of increased healthy life expectancy, and reducing differences in life expectancy and healthy life expectancy between communities.</p> <p>There was a discussion about the opportunities for a physical activity legacy from the Tour de France, and the need to ensure that lessons learnt post-Olympics are actioned.</p>	

	<p>c) ii) Report of the Director for Public Health for North Yorkshire 2013 Dr Lincoln Sargeant also presented his report for public health giving a current picture across North Yorkshire, including some inspirational case studies, and priorities for action in the next year.</p>	
5	Proposed Local Enterprise Partnership strategy (LEP)	Action
	<p>James Farrar presented the report, detailing an update on the content of the strategy and the proposed changes to the structure of the LEP to deliver the strategy.</p> <p>Four key spatial themes have been identified:</p> <ul style="list-style-type: none"> • major growth corridor • coastal economy • neighbouring cities • Dales, Wolds and Moors <p>These were welcomed although it was likely that there was still some scope for discussion about exact definitions.</p> <p>The proposed structure covers business growth, business support, skills and infrastructure (including transport). Potential governance for the infrastructure board was discussed including the need to involve local authority leaders.</p> <p>It is proposed that an element of any pooled business rates funds the secretariat of the LEP and that there is a stronger relationship with district staff. This was agreed. Wallace Sampson voiced his support for the principle of locally based resources to support the LEP and aligning economic development activity with the LEP strategy, but did not support identifying individual posts within districts to do this.</p> <p>In response to a question, James Farrar detailed the priorities in the strategy which relate to social inclusion. The skills board will be responsible for the detail in this area but it is about moving people nearer to the job market. He undertook to supply Jon Carling with contact details for the skills board.</p> <p>It was agreed that the strategy should be taken to the next meeting of Local Government – North Yorkshire and York.</p>	JF
6	North Yorkshire Community Plan	Action
	<p>Neil Irving presented a paper posing questions about the Community Plan and what form it should take in the future.</p> <p>It was agreed that a few key partnership issues should be identified and actioned as part of the Plan and that strategic issues were amply covered elsewhere. Actions would need to be tracked with updates brought to the group. Neil Irving will contact members for nominations to contribute to a small task and finish group to produce a draft.</p>	NI
7	Performance Reward Grant – Annual Report 2012/13	Action
	<p>Neil Irving presented the annual report on the performance reward grant including a number of proposals for minor changes in the funding. These were all agreed. There is no unallocated funding.</p>	

8	Business rate pooling	Action
	Paul Ellis gave a verbal update on progress. Submission of an expression of interest to Government has to take place by 31 October and there is a meeting of local authority finance officers on 26 September to finalise the details. There is an agreement in principle to proposing to pool business rates.	
9	Tour de France	Action
	Richard Flinton gave a verbal update. £10m has been allocated including a contingency of £2m and commitments from local authorities are being sought. The Board is now up and running and staff are being recruited. Communications messages are crucial and there is a challenge relating to the additional numbers of people predicted to visit the area during the Tour.	
10	LGNYY meeting 4 October 2013	Action
	Members of the group were invited to suggest items for the agenda of the next meeting of Local Government – North Yorkshire and York. The LEP strategy had been suggested under item 5. Other suggestions to be emailed to Richard Flinton as soon as possible in advance of the meeting.	All
11	Any other business	Action
	Nigel Hutchinson gave an update on potential industrial action by firefighters.	
12	Date and time of next meeting	Action
	Thursday 14 November 2013, 2.30pm – 4.30pm, County Hall	